

**The Annual Quality Assurance Report (AOAR) of the IOAC**  
*(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

**The Annual Quality Assurance Report (AOAR) of the IQAC of the Year-2018-2019**

**Part – A**

**Data of the Institution**

*(data may be captured from IQA)*

1. Name of the Institution : **Shree Mahila Arts & Commerce College-Joshipura (Junagadh)**

- Name of the Head of the institution : **Dr. J. A. Sojitra**
- Designation: **Principal**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: **0285-2611290**
- Mobile no.: **9033412265**
- Registered e-mail: **principal2smacc@gmail.com**
- Alternate e-mail : **kschotaliya@yahoo.in**
- Address : **Near Railway Station, Joshipura**
- City/Town : **Junagadh**
- State/UT : **Gujarat**
- Pin Code : **362002**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: **Women**
- Location : **Semi-urban**

- Financial Status: **Grants-in aid/ UGC 2f and 12 (B)/ Self financing**
- Name of the Affiliating University: **Bhakta Kavi Narsinh Mehta University, Junagadh**
- Name of the IQAC Co-ordinator : **Dr. K. S. Chotaliya**
- Phone no. : **0285-2611290**
- Alternate phone no. : ----
- Mobile: **9426444677**
- IQAC e-mail address: **principal2smacc@gmail.com**
- Alternate Email address: **kschotaliya@yahoo.in**

3. Website address: **http://www.smaccjnd.org**

Web-link of the AQAR: (Previous Academic Year):

4. Whether Academic Calendar prepared during the year? **Yes**

if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

| Cycle           | Grade | CGPA  | Year of Accreditation | Validity Period     |
|-----------------|-------|-------|-----------------------|---------------------|
| 1 <sup>st</sup> | B     | 73.00 | 2007                  | from: 2007 to: 2012 |
| 2 <sup>nd</sup> | C     | 1.60  | 2018                  | from: 2013 to: 2018 |
| 3 <sup>rd</sup> |       |       |                       | from: to:           |
| 4 <sup>th</sup> |       |       |                       | from: to:           |
| 5 <sup>th</sup> |       |       |                       | from: to:           |

6. Date of Establishment of IQAC: DD/MM/YYYY: **30/06/2013**

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture                                   |                 |                                      |
|---|-----------------|--------------------------------------|
| Item /Title of the quality initiative by IQAC   | Date & duration | Number of participants/beneficiaries |
| The Meeting of IQAC on the beginning of the year to prepare Academic Calendar                                   | 16/06/2019      | 08                                   |
| The Meeting of IQAC to enhance quality and to assign task to arrange activities of different college committees | 01/08/2019      | 10                                   |
| The Meeting of IQAC to get Feedbacks and progress reports of different college committees                       | 10/11/2019      | 09                                   |

**Note: Some Quality Assurance initiatives of the institution are:**

**(Indicative list)**

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

**8. Provide the list of funds by Central/ State Government-**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/<br>Department/Faculty | Scheme  | Funding<br>agency | Year of award with<br>duration | Amount  |
|------------------------------------|---------|-------------------|--------------------------------|---------|
| --nil--                            | --nil-- | --nil--           | --nil--                        | --nil-- |
|                                    |         |                   |                                |         |
|                                    |         |                   |                                |         |

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes**

\*upload latest notification of formation of IQAC

**10. No. of IQAC meetings held during the year: 03**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No : Yes

(Please upload, minutes of meetings and action taken report)

The Minutes of Meetings and Action Taken Report have been uploaded on college site.

The web-link is provided as below;

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

If yes, mention the amount: ---nil--- Year: -----nil----

**12. Significant contributions made by IQAC during the current year (maximum five bullets)**

- \* To maintain all over quality in various aspects of the college
- \* To conduct various Extension activities
- \* To encourage the teachers to promote research and publication
- \* To encourage the students to take part in different activities
- \* To get and analyze feedbacks from different stakeholders

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| <ul style="list-style-type: none"> <li>• Preparation of Annual Calendar in order to maintain quality</li> <li>• Preparation of students database</li> <li>• Encouraging the teachers to promote research and publication.</li> <li>• Preparation of Feedback System</li> <li>• Introduction of Students Achievements</li> </ul> | <ul style="list-style-type: none"> <li>• The teaching –learning and other activities have been carried out as per the Annual Calendar.</li> <li>• The students database has been prepared in order to cater different needs of the students</li> <li>• The teachers have published articles in peer reviewed journals and magazines and have participated in International/National/State level Seminar, Workshops and Conferences</li> <li>• Feedbacks from various stakeholders have been taken, analyzed and actions have been taken for improvements.</li> <li>• Students’ achievements in different spheres have been highlighted to encourage the students and uploaded in college website.</li> </ul> |

14. Whether the AQAR was placed before statutory body? Yes /No: **No**

Name of the Statutory body:

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: **No**

Date:

16. Whether institutional data submitted to AISHE: **Yes**

17. Year: **2018-2019**

Date of Submission: **00/00/0000**

18. Does the Institution have Management Information System?

**Yes**            **No**

If yes, give a brief description and a list of modules currently operational.  
(Maximum 500 words)

## Part-B

| <b>CRITERION I - CURRICULAR ASPECTS</b>  |                             |                                   |   |                   |             |  |
|--|-----------------------------|-----------------------------------|---|-------------------|-------------|--|
| <b>1.1 Curriculum Planning and Implementation</b>  |                             |                                   |   |                   |             |  |
| 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words   |                             |                                   |   |                   |             |  |
| <ul style="list-style-type: none"> <li>At the beginning of each academic semester, our institution prepares Proposed Academic Calendar and the students are informed about the probable teaching days, internal examinations, curricular and co-curricular activities. The Academic Calendar has been uploaded in college website.</li> <li>Students' Orientation Programme is organized for newly admitted students to make them aware about the different college activities.</li> <li>The IQAC makes the newly admitted students aware about CBCS system and introduced University Curriculum. The internal and external evaluation of students have been carried out as per the University curriculum.</li> <li>As per the teaching assignments in the syllabus distribution, teachers prepare their Teaching Plan according to the number of lectures allotted in the University syllabus for each teaching points.</li> <li>Class tests and students seminars are organized after completion of each teaching units.</li> <li>Bridge Courses are held in each departments for those students who are weak in learning.</li> <li>Post-Graduate students are specially provided training for assignments, seminars and dissertations for academic research in future.</li> <li>Students' feedback on Curriculum have been taken and analyzed and suggestions are sent to particular Board of Studies for improvement.</li> </ul> |                             |                                   |   |                   |             |  |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year   |                             |                                   |   |                   |             |  |
| Name of the Certificate Course   | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship                | Skill development |             |  |
| --nil--  | --nil--                     | --nil--                           | --nil--   | --nil--           |             |  |
| <b>1.2 Academic Flexibility</b>  |                             |                                   |   |                   |             |  |
| 1.2.1 New programmes/courses introduced during the Academic year   |                             |                                   |   |                   |             |  |
| Programme with Code  | Date of Introduction        | Course with Code                  | Date of Introduction                                    |                   |             |  |
| --nil--  | --nil--                     | --nil--                           | --nil--   |                   |             |  |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.  |                             |                                   |   |                   |             |  |
| Name of Programmes adopting CBCS   | UG                          | PG                                | Date of implementation of CBCS / Elective Course System | UG                | PG          |  |
|  | <b>B. A./ B. Com</b>        | <b>M. Com</b>                     |   | <b>2016</b>       | <b>2008</b> |  |
| Already adopted (mention the year)   |                             |                                   |   |                   |             |  |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year   |                             |                                   |   |                   |             |  |
|  | Certificate                 |                                   | Diploma Courses   |                   |             |  |
| No of Students   | --nil--                     |                                   | --nil--   |                   |             |  |
| <b>1.3 Curriculum Enrichment</b>   |                             |                                   |   |                   |             |  |
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year   |                             |                                   |   |                   |             |  |
| Value added courses  | Date of introduction        | Number of students enrolled       |   |                   |             |  |
| --nil--  | --nil--                     | --nil--                           |   |                   |             |  |

|  |             |   |            |            |
|--|-------------|---|------------|------------|
| 1.3.2 Field Projects / Internships under taken during the year   |             |   |            |            |
| Project/Programme Title  |             | No. of students enrolled for Field Projects / Internships |            |            |
| --nil--  |             | --nil--   |            |            |
| <b>1.4 Feedback System</b>   |             |   |            |            |
| 1.4.1 Whether structured feedback received from all the stakeholders.  |             |   |            |            |
| 1) Students  | 2) Teachers | 3) Employers  | 4) Alumni  | 5) Parents |
| <b>Yes</b>   | <b>Yes</b>  | <b>No</b>   | <b>Yes</b> | <b>Yes</b> |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)   |             |   |            |            |
| <p>Feedbacks on teaching-learning process are taken from the students through questionnaires approved by IQAC of the college. The questionnaires are distributed to the students and their filled questionnaires are collected. They are analyzed by the IQAC and the necessary suggestions are forwarded to the Principal of the college as well as concerned Board of Studies. The students are provided other Feedbacks on Administration and co-curricular activities. Students' suggestions are forwarded to the authority and tried to implement students' suggestions. Over all Feedback on campus also taken and students' demands are tried to fulfill. Parents' feedback and their valuable advises are implemented for the betterment of the students. Alumni of our college meets every year. They provide their feedback on various activities of the college. Our college is planning to introduce Online Feedback System in future.</p> |             |   |            |            |
|  |             |   |            |            |

## CRITERION II -TEACHING-LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

#### 2.1.1 Demand Ratio during the year

| Name of the Programme | Number of seats available | Number of applications Received | Students Enrolled |
|-----------------------|---------------------------|---------------------------------|-------------------|
| B A –Psychology       | 180                       | 126                             | 126               |
| B A- Gujarati         | 180                       | 58                              | 58                |
| B A- Hindi            | 180                       | 66                              | 66                |
| B A- Sanskrit         | 180                       | 39                              | 39                |
| B A- Home Science     | 180                       | 73                              | 73                |
| B. Com                | 480                       | 466                             | 466               |
| M. Com                | 60                        | 49                              | 49                |

#### 2.2 Catering to Student Diversity

##### 2.2.1. Student - Full time teacher ratio (current year data)

| Year      | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG Courses |
|-----------|---|---|--|--|--|
| 2018-2019 | 828   | 00  | 16   | 00   | 16<br>UG Only                                      |

#### 2.3 Teaching - Learning Process

##### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of teachers on roll | Number of teachers using ICT ( <i>LMS, e-Resources</i> ) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used           |
|----------------------------|--|-----------------------------------|----------------------------------|----------------------------|---|
| 16                         | 16   | OHP<br>LCD Projector              | 03                               | 00                         | Slides, e-text<br>Online Audio<br>& Video |

##### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of the students is available in the institution. Following are the objectives of mentoring the students;

- To increase the teacher-student contact hours
- To identify the problems of slow learner students
- To encourage advanced learners
- To decrease the student drop-out ratio
- To prepare students for the competitive world

In the mentoring process, all necessary information related to the students such as contact numbers, email, family income, category, gender, class attendance, tests etc are maintained in the student database. Teachers discuss with the parents during the Parent-Teacher Meeting and try to solve problems faced by the students.

Outcomes of the Mentoring System:

- Healthy atmosphere can be maintained in the campus.
- Significant improvement in the teacher-student relationship has been observed.
- Students have participated in various co-curricular activities.
- Students' performance in examination is improved.

|  |                             |                      |
|--|-----------------------------|----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
| <b>827</b>                                     | <b>16</b>                   | <b>51.6</b>          |

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| <b>21</b>                   | <b>16</b>               | <b>05</b>        | <b>00</b>                                | <b>11</b>                |

### 2.4.2 Honors and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| --nil--       | --nil--   | --nil--     | --nil--  |

## 2.5 Evaluation Process and Reforms

2.5.1 Number of days from the day of semester-end/ year- end examination till the declaration of results during the year

| Programme Name                           | Programme Code  | Semester/ year             | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
|--|-----------------|----------------------------|---|---|
| <b>B. A.<br/>B. A. (H. S)<br/>B. Com</b> | <b>Graduate</b> | <b>3<sup>rd</sup> Year</b> | <b>00/00/0000</b>   | <b>00/00/0000</b>   |

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) system is initiated to acquire reforms. Students' area of weakness are identified and filtered from the evaluation from the internal assessment. Following steps are taken in various subjects in the institution to attain reforms;

- Multiple class quiz
- Monthly test
- Departmental seminar
- To write assignments
- Group discussion
- Organization of quiz
- MCQs Test/ Viva
- Online internal examination



**2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Our institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliated university Bhakta Kavi Narsinha Mehta University, Junagadh. The college informs the students about the university notices related to examination from time to time through college notice board and uploaded in the college site. All the departments conduct internal assessment of the students and the students are informed about these examination in advance. Internal assessment dates are provided in Proposed Academic Calendar which is uploaded in college website.

**2.6 Student Performance and Learning Outcomes**

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Yes, Outcomes of all programs offered by the college are uploaded in college website. Following is the weblink: -----

**2.6.2 Pass percentage of students**

| Program me Code | Program me name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
|-----------------|-----------------|---|--|-----------------|
| <b>Graduate</b> | <b>B. A.</b>    | <b>387</b>  | <b>345</b>   | <b>89.00 %</b>  |
| <b>Graduate</b> | <b>B. Com</b>   | <b>466</b>  | <b>405</b>   | <b>86.00 %</b>  |

**2.7 Student Satisfaction Survey**

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Our institution has initiated Students' Feedback System. The specimen of questionnaires and its analysis report has been uploaded in the college website. Weblink: -----

| <b>CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION</b>  |                     |                            |                        |  |
|---|---------------------|----------------------------|------------------------|--|
| <b>3.1 Resource Mobilization for Research</b>   |                     |                            |                        |  |
| 3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations                                |                     |                            |                        |  |
| Nature of the Project   | Duration            | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
| Major projects  | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Minor Projects  | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Interdisciplinary Projects  | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Industry sponsored Projects   | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Projects sponsored by the University/ College   | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Students Research Projects<br><i>(other than compulsory by the College)</i>   | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| International Projects  | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Any other(Specify)  | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| Total   | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| <b>3.2 Innovation Ecosystem</b>   |                     |                            |                        |  |
| 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year |                     |                            |                        |  |
| Title of Workshop/Seminar   | Name of the Dept.   |                            | Date(s)                |  |
| --nil--   | --nil--             |                            | --nil--                |  |
| 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year                                  |                     |                            |                        |  |
| Title of the innovation   | Name of the Awardee | Awarding Agency            | Date of Award          | Category                                 |
| --nil--   | --nil--             | --nil--                    | --nil--                | --nil--                                  |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year   |                     |                            |                        |  |
| Incubation Centre   | Name                |                            | Sponsored by           |  |
| --nil--   | --nil--             |                            | --nil--                |  |
| Name of the Start-up  | Nature of Start-up  |                            | Date of commencement   |  |
| --nil--   | --nil--             |                            | --nil--                |  |
| <b>3.3 Research Publications and Awards</b>   |                     |                            |                        |  |
| 3.3.1 Incentive to the teachers who receive recognition/awards  |                     |                            |                        |  |
| State   | National            |                            | International          |  |
| --nil--   | --nil--             |                            | --nil--                |  |
| 3.3.2 Ph. Ds awarded during the year <i>(applicable for PG College, Research Center)</i>  |                     |                            |                        |  |
| Name of the Department  |                     | No. of Ph. Ds Awarded      |                        |  |
| --nil--   |                     | --nil--                    |                        |  |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year   |                     |                            |                        |  |

|   | Department                                    | No. of Publication                              | Average Impact Factor, if any                      |  |
|---|---|---|--|--|
| National  | <b>B. A.<br/>B. Com</b>                       | <b>03<br/>01</b>                                | --   |  |
| Inter national  | <b>--nil--</b>                                | <b>--nil--</b>                                  | --   |  |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year   |   |   |  |  |
| 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :  |   |   |  |  |
| No. of Faculty  | International level                           | National level                                  | State level  | Local level  |
| Attended Seminars/ Workshops  |   |   |  |  |
| Presented papers  | <b>00</b>                                     | <b>04</b>                                       | <b>04</b>  | <b>16</b>  |
| Resource Persons  | <b>00</b>                                     | <b>00</b>                                       | <b>01</b>  | <b>00</b>  |
| <b>3.4 Extension Activities</b>   |   |   |  |  |
| 3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year |   |   |  |  |
| Title of the Activities   | Organising unit/ agency/collaborating agency  | Number of teachers co-ordinated such activities | Number of students participated in such activities |  |
| <b>NSS</b>  | <b>01</b>                                     | <b>01</b>                                       | <b>50</b>  |  |
| <b>NCC</b>  | <b>NCC</b>                                    | <b>02</b>                                       | <b>68</b>  |  |
| 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year  |   |   |  |  |
| Name of the Activity  | Award/recognition                             | Awarding bodies                                 | No. of Students Benefited                          |  |
| <b>--nil--</b>  | <b>--nil--</b>                                | <b>--nil--</b>                                  | <b>--nil--</b>                                     |  |
| 3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year     |   |   |  |  |
| Name of the scheme  | Organising unit/ agency/ collaborating agency | Name of the activity                            | Number of teachers coordinated such activities     | Number of students participated in such activities |
| NSS   | NSS Unit of the college                       | Annual Camp                                     | 04   | 50   |
| NCC   | NCC Unit of the college                       | Celebration of Independence Day                 | 02   | 60   |
| NSS   | NSS Unit of the college                       | Aids Awareness Programme                        | 02   | 50   |
| NSS   | NSS Unit of the college                       | Community Upliftment Program                    | 04   | 50   |

| <b>3.5 Collaborations</b>   |                      |   |                     |                             |   |   |
|---|----------------------|---|---------------------|-----------------------------|---|---|
| 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year   |                      |   |                     |                             |   |   |
| Nature of Activity  |                      | Participant   |                     | Source of financial support |   | Duration  |
| --nil--   |                      | --nil--   |                     | --nil--                     |   | --nil--   |
| 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year                |                      |   |                     |                             |   |   |
| Nature of linkage   | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details |                     | Duration (From-To)          | Participant   |   |
| --nil--   | --nil--              | --nil--   |                     | --nil--                     | --nil--   |   |
| 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,  |                      |   |                     |                             |   |   |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year             |                      |   |                     |                             |   |   |
| Department  |                      |   |                     | No. of publication          |   |   |
| --nil--   |                      |   |                     | 00                          |   |   |
| 3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index |                      |   |                     |                             |   |   |
| Title of the paper  | Name of the author   | Title of the journal  | Year of publication | Citation Index              | Institutional affiliation as mentioned in the publication | Number of citations excluding self citations              |
| --nil--   | --nil--              | --nil--   | --nil--             | --nil--                     | --nil--   | --nil--   |
| 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)  |                      |   |                     |                             |   |   |
| Title of the paper  | Name of the author   | Title of the journal  | Year of publication | h-index                     | Number of citations excluding self citations              | Institutional affiliation as mentioned in the Publication |
|   | --nil--              | --nil--   | --nil--             | --nil--                     | --nil--   | --nil--   |

**CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES****4.1 Physical Facilities**

## 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

|  |  |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| <b>125990</b>                                    | <b>125990</b>                                  |

## 4.1.2 Details of augmentation in infrastructure facilities during the year

| Facilities  | Existing    | Newly added |
|---|-------------|-------------|
| Campus area   | <b>4.16</b> | <b>00</b>   |
| Class rooms   | <b>27</b>   | <b>00</b>   |
| Laboratories  | <b>05</b>   | <b>00</b>   |
| Seminar Halls   | <b>01</b>   | <b>00</b>   |
| Classrooms with LCD facilities  | <b>03</b>   | <b>00</b>   |
| Classrooms with Wi-Fi/ LAN  | <b>02</b>   | <b>00</b>   |
| Seminar halls with ICT facilities   | <b>01</b>   | <b>00</b>   |
| Video Centre  | <b>01</b>   | <b>00</b>   |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | <b>00</b>   | <b>00</b>   |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | <b>00</b>   | <b>00</b>   |
| Others  | <b>00</b>   | <b>00</b>   |

**4.2 Library as a Learning Resource**

## 4.2.1 Library is automated {Integrated Library Management System -ILMS }

| Name of the ILMS Software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
|                           |   |         |                    |

## 4.2.1 Library Services:

|                       | Existing   |                   | Newly added                             |                 | Total        |                   |
|-----------------------|--|-------------------|---|-----------------|--------------|-------------------|
|                       | No.  | Value             | No.                                     | Value           | No.          | Value             |
| Text Books            | <b>23779</b>   | <b>1928716=77</b> | <b>2477</b>                             | <b>312287</b>   | <b>26256</b> | <b>2241003=77</b> |
| Reference Books       | <b>8563</b>  |                   | <b>21</b>                               |                 | <b>8584</b>  |                   |
| e-Books               | <b>00</b>  | <b>00</b>         | <b>00</b>                               | <b>00</b>       | <b>00</b>    | <b>00</b>         |
| Journals              | <b>36</b>  | <b>28213=00</b>   | <b>02</b>                               | <b>30380=00</b> | <b>38</b>    | <b>58593=00</b>   |
| e-Journals            | <b>01</b>  | <b>10750=00</b>   | <b>As in NLIST program of INFLIBNET</b> | <b>5900</b>     | <b>01</b>    | <b>16650=00</b>   |
| Digital Database      | <b>00</b>  | <b>00</b>         | <b>00</b>                               | <b>00</b>       | <b>319</b>   | <b>00</b>         |
| CD & Video            | <b>319</b>   | <b>6350</b>       | <b>00</b>                               | <b>00</b>       | <b>241</b>   | <b>6350</b>       |
| Library automation    | <b>Partially library automation since 2006 through SOUL 2.0.0.12</b> |                   |   |                 |              |                   |
| Weeding (Hard & Soft) | <b>We stored excess books in the store room.</b>                     |                   |   |                 |              |                   |
| Others (specify)      | <b>612</b>   | <b>40382=85</b>   | <b>25</b>                               | <b>3731=00</b>  | <b>637</b>   | <b>44103=85</b>   |
| Gifted Books          |  |                   |   |                 |              |                   |
| Back Volumes          | <b>192</b>   | <b>00</b>         | <b>00</b>                               | <b>00</b>       | <b>192</b>   | <b>00</b>         |

**4.3 IT Infrastructure****4.3.1 Technology Upgradation (overall)**

|          | Total Computers | Computer Labs | Internet  | Browsing Centres | Computer Centres | Office    | Departments | Available bandwidth (MGBPS) | Others    |
|----------|-----------------|---------------|-----------|------------------|------------------|-----------|-------------|-----------------------------|-----------|
| Existing | <b>69</b>       | <b>56</b>     | <b>10</b> | <b>05</b>        | <b>01</b>        | <b>06</b> | <b>07</b>   | <b>01</b>                   | <b>00</b> |
| Added    | <b>01</b>       | <b>01</b>     | <b>00</b> | <b>01</b>        | <b>00</b>        | <b>00</b> | <b>00</b>   | <b>00</b>                   | <b>00</b> |
| Total    | <b>70</b>       | <b>57</b>     | <b>10</b> | <b>06</b>        | <b>01</b>        | <b>06</b> | <b>07</b>   | <b>01</b>                   | <b>00</b> |

**4.3.2 Bandwidth available of internet connection in the Institution (Leased line)**

100 MBPS /GBPS

**4.3.3 Facility for e-content**

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Free Moodle Site                           | -----  |

**4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc**

| Name of the Teacher | Name of the module | Platform on which module is developed | Date of launching e - Content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| <b>--nil--</b>      | <b>--nil--</b>     | <b>--nil--</b>                        | <b>--nil--</b>                |

**4.4 Maintenance of Campus Infrastructure****4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| <b>200000</b>                          | <b>33710</b>   | <b>00</b>                              | <b>125990</b>  |

**4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)**

Our college hires services to repair and maintain computers and other academic facilities. We don't have to follow certain formality in this respect. Private contract for repairing of infrastructures is given by the management.

**CRITERION V - STUDENT SUPPORT AND PROGRESSION****5.1 Student Support**

## 5.1.1 Scholarships and Financial Support

|                                      | Name /Title of the scheme              | Number of students | Amount in Rupees  |
|--------------------------------------|--|--------------------|---|
| Financial support from institution   | Scholarship from Government of Gujarat | <b>369</b>         | The sanctioned amount is credited in the students' bank account. Hence it is not possible to get total amount of scholarship. |
| Financial support from other sources |  |                    |   |
| a) National                          | --nil--                                | --nil--            | --nil--   |
| b) International                     | --nil--                                | --nil--            | --nil--   |

|  |  |  |   |  |                               |
|--|--|--|---|--|-------------------------------|
| 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., |  |  |   |  |                               |
| Name of the capability enhancement scheme  |  | Date of implementation   | Number of students enrolled                                   | Agencies involved  |                               |
| --nil--  |  | --nil--  | --nil--   | --nil--  |                               |
| 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year  |  |  |   |  |                               |
| Year   | Name of the scheme                                 | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed     |
| 2018-2019  | Career Counselling                                 | 120  | 120   | 00   | 00                            |
| 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year  |  |  |   |  |                               |
| Total grievances received  |  | No. of grievances redressed  |   | Average number of days for grievance Redressal             |                               |
| 00   |  | 00   |   | 00   |                               |
| Ours is a woman college. The cases regarding sexual harassment and ragging are not occurred in our institution.  |  |  |   |  |                               |
| <b>5.2 Student Progression</b>   |  |  |   |  |                               |
| 5.2.1 Details of campus placement during the year  |  |  |   |  |                               |
| On campus  |  |  | Off Campus  |  |                               |
| Name of Organizations Visited  | Number of Students Participated                    | Number of Students Placed  | Name of Organizations Visited                                 | Number of Students Participated                            | Number of Students Placed     |
| Mega Job Fair organized by BKNMU   | 15   | 00   | LIC, ICICI Bank, Pushpak Press etc                            | 15   | 00                            |
| 5.2.2 Student progression to higher education in percentage during the year  |  |  |   |  |                               |
| Year   | Number of students enrolling into higher education | Programme graduated from   | Department graduated from                                     | Name of institution joined                                 | Name of Programme admitted to |
| 2018-2019  | 35   | B.A./B.Com   | Gujarati/Hindi/Commerce                                       | BKNMU  | M. A./M. Commerce             |
| 5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)                         |  |  |   |  |                               |
| Items  |  | No. of Students selected/qualifying                                  |   | Registration number/roll number for the exam               |                               |
| NET  |  | 00   |   | 00   |                               |
| SET  |  | 00   |   | 00   |                               |
| SLET   |  | 00   |   | 00   |                               |
| GATE   |  | 00   |   | 00   |                               |
| GMAT   |  | 00   |   | 00   |                               |
| CAT  |  | 00   |   | 00   |                               |



|                           |    |    |
|---------------------------|----|----|
| GRE                       | 00 | 00 |
| TOFEL                     | 00 | 00 |
| Civil Services            | 00 | 00 |
| State Government Services | 00 | 00 |
| Any Other                 | 00 | 00 |

#### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity   | Level         | Participants |
|------------|---------------|--------------|
| Sports Day | College Level | 65           |
| Annual Day |               | 120          |

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year    | Name of the award/<br>Medal | National/<br>International | Sports  | Cultural | Student ID<br>number | Name of the<br>Student |
|---------|-----------------------------|----------------------------|---------|----------|----------------------|------------------------|
| 2018-19 | --nil--                     | --nil--                    | --nil-- | --nil--  | --nil--              | --nil--                |

#### 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In our college, we don't have elected student council but some student representatives. They always join hands with the teachers and administration to ensure overall development of the college. They organize different cultural programmes such as celebration of Annual Day, Republic Day, Independence Day, Sardar Patel Jayanti etc. in the college campus. They cultivate the sense of respect for our Indian culture and tradition. They organize various exhibitions and highlight different social, academic and cultural aspects.

### 5.3 Alumni Engagement

#### 5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No, we have not registered Alumni Association but there is college level Alumni Committee.

#### 5.3.2 No. of ~~registered~~ enrolled Alumni:

No

#### 5.3.3 Alumni contribution during the year (in Rupees) :

No

#### 5.3.4 Meetings/activities organized by Alumni Association :

The Alumni Committee of our college meets once in a year particularly on Annual Day. Our institution invites alumni on the day and they become part of celebration. They share their views and experiences and motivate the students to pick the summit of success.

## CRITERION VI -GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

#### Decentralization

Our college has a mechanism to provide operational autonomy to different functions in order to ensure a decentralized governance system. The Governing body and principal play pivotal role in governance system. The faculty members, non-teaching staff and the students are also given equal importance in decentralized governance system.

#### 1. Principal Level

The principal is the chairperson of the governing body and IQAC. The principal nominates co-ordinators of different committees for planning and implementation of academic and student related activities. All academic and administrative decisions are taken unanimously by consulting governing body, teachers and IQAC.

#### 2. Faculty Level

Faculty members are given representation in various committees. Sometime the formation of different committees is changed to ensure a uniform exposure of duties. Following are the different committees.

- Admission Committee
- Discipline Committee
- Examination Committee
- Research & Publication Committee
- Feedback Committee
- Career Counselling Committee
- Grievance Redresal Cell
- Cultural Committee
- Alumni Association
- Library Committee
- Sports Committee
- Nature Club
- NSS
- NCC

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

The college data is maintained by the principal and IQAC.

### 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ Curriculum Development  
In order to enhance improvement in curriculum our faculty members and members of BoS interact with the university and suggest improvement in curriculum.
- ❖ Teaching and Learning  
The faculty members attain quality and make teaching and learning interesting by using ICT apart from chalk and talk.
- ❖ Examination and Evaluation  
The semester end examination is conducted by the university but in order to get quality our faculty members adopted continuous evaluation of the students by weekly test, MCQ test, class seminar etc.
- ❖ Research and Development  
Research is the part and parcel of higher education. Our faculty members are always keen to carry

|  |   |  |  |   |   |
|--|---|--|--|---|---|
| on research by publishing articles in peer reviewed journals, writing book with ISBN and chapters in books.  |   |  |  |   |   |
| ❖ Library, ICT and Physical Infrastructure / Instrumentation<br>Library is regarded as the source of knowledge. Our institution always eager to enrich library and other physical infrastructure.  |   |  |  |   |   |
| ❖ Human Resource Management<br>The students are encouraged to participate in various co-curricular activities. They are consulted to prepare for competitive examinations.   |   |  |  |   |   |
| ❖ Industry Interaction / Collaboration<br>Our faculty members interact with the different industries, various business houses, NGOs to provide the students job opportunities.   |   |  |  |   |   |
| ❖ Admission of Students<br>The admission is provided on 'first come, first serve' basis in our college although the teaching and non-teaching staff provide consultation to the students to get admission.                                     |   |  |  |   |   |
| 6.2.2 : Implementation of e-governance in areas of operations:   |   |  |  |   |   |
| ❖ Planning and Development<br>The IQAC makes Annual Calendar and uploads on the college website.   |   |  |  |   |   |
| ❖ Administration<br>The college has complete office automation in administration. We have also library automation with the INFLIBNET.  |   |  |  |   |   |
| ❖ Finance and Accounts<br>The financial matter is completely computerized. Our institution insists for caseless transactions. The salary of the staff and scholarship of the students are credited direct in their account.                    |   |  |  |   |   |
| ❖ Student Admission and Support<br>The details of various courses offered by the college are uploaded in college website for student support. Weblink is also provided to register his/her name. The students are communicated through e-mail. |   |  |  |   |   |
| ❖ Examination<br>The particulars of examination is communicated online.  |   |  |  |   |   |
| <b>6.3 Faculty Empowerment Strategies</b>  |   |  |  |   |   |
| 6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year;<br><b>No</b>   |   |  |  |   |   |
| Year   | Name of teacher   | Name of conference/<br>workshop attended for<br>which financial support<br>provided      | Name of the professional body<br>for which membership fee is<br>provided | Amount of<br>support                    |   |
|  | --nil--   | --nil--  | --nil--  | --nil--                                 |   |
| 6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year   |   |  |  |   |   |
| Year   | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative training<br>programme organised for<br>non-teaching staff | Dates<br>(from-to)   | No. of participants<br>(Teaching staff) | No. of<br>participants<br>(Non-<br>teaching<br>staff) |
|  | --nil--   | --nil--  | --nil--  | --nil--                                 | --nil--   |
| 6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year  |   |  |  |   |   |
| Title of the professional development<br>programme   |   | Number of teachers who attended  |  | Date and Duration<br>(from – to)        |   |
| --nil--  |   | --nil--  |  | --nil--                                 |   |

|  |          |   |                    |               |
|--|----------|---|--------------------|---------------|
| 6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):  |          |   |                    |               |
| Teaching   |          | Non-teaching  |                    |               |
| Permanent  | Fulltime | Permanent   | Fulltime/temporary |               |
| 16   | 16       | 03  | 02                 |               |
| 6.3.5 Welfare schemes for  |          |   |                    |               |
| Teaching   |          | The Welfare Schemes for teaching, non-teaching staff and students are provided as per rules of Government of Gujarat. |                    |               |
| Non teaching   |          |   |                    |               |
| Students   |          |   |                    |               |
| <b>6.4 Financial Management and Resource Mobilization</b>  |          |   |                    |               |
| 6.4.1 Institution conducts internal and external financial audits regularly<br>(with in 100 words each)<br>Yes, the financial audits are conducted by the CA at the end of financial year regularly.   |          |   |                    |               |
| 6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)  |          |   |                    |               |
| Name of the non government funding agencies/ individuals   |          | Funds/ Grants received in Rs.   |                    | Purpo         |
| --nil--  |          | --nil--   |                    | Se            |
| 6.4.2 Total corpus fund generated  |          |   |                    |               |
| <b>6.5 Internal Quality Assurance System</b>   |          |   |                    |               |
| 6.5.1 Whether Academic and Administrative Audit (AAA) has been done?   |          |   |                    |               |
| Audit Type   | External |   | Internal           |               |
|  | Yes/No   | Agency  | Yes/No             | Authorit<br>Y |
| Academic   | Yes      | Knowledge Consortium of Gujarat   | No                 |               |
| Administrative   | Yes      | Knowledge Consortium of Gujarat   | No                 |               |
| 6.5.2 Activities and support from the Parent – Teacher Association (at least three)  |          |   |                    |               |
| The Parent-Teacher Association of our college meets once in a year particularly in Annual Day. The parents are also invited in the cultural events of the college. The Association plays key-note role in the development of the students as well as the college. The parents are provided progressive report, attendance report of their children. The parents’ suggestions are initiated for the betterment of the students and the college. |          |   |                    |               |
| 6.5.3 Development programmes for support staff (at least three)  |          |   |                    |               |
| --nil--  |          |   |                    |               |
| 6.5.4 Post Accreditation initiative(s) (mention at least three)  |          |   |                    |               |
| Post Accreditation initiatives are based on the recommendations mentioned in the Peer Team Report:   |          |   |                    |               |
| <ul style="list-style-type: none"> <li>• Increase research and publications of faculty members</li> <li>• Develop Career Counselling and provide placement to the students</li> <li>• Arrange Workshop/Seminar/Conferences</li> <li>• Provide Lift facility to the main building</li> </ul>  |          |   |                    |               |
| <b>6.5.5</b>   |          |   |                    |               |
| a. Submission of Data for AISHE portal : (Yes /No) –Yes--  |          |   |                    |               |
| b. Participation in NIRF : (Yes /No) –No--   |          |   |                    |               |
| c. ISO Certification : (Yes /No)—No--  |          |   |                    |               |
| d. NBA or any other quality audit : (Yes /No)—No--   |          |   |                    |               |

6.5.6 Number of Quality Initiatives undertaken during the year

| Year    | Name of quality initiative by IQAC  | Date of conducting activity                                  | Duration (from ---- to-- ----)                           | Number of Participants                               |
|---------|---|--|--|--|
| 2018-19 | <ul style="list-style-type: none"> <li>Preparation of Annual Calendar in order to maintain quality</li> </ul> | <ul style="list-style-type: none"> <li>16/06/2019</li> </ul> | <ul style="list-style-type: none"> <li>1 hour</li> </ul> | <ul style="list-style-type: none"> <li>08</li> </ul> |
|         | <ul style="list-style-type: none"> <li>Preparation of students database</li> </ul>                            | <ul style="list-style-type: none"> <li>01/08/2019</li> </ul> | <ul style="list-style-type: none"> <li>2 hour</li> </ul> | <ul style="list-style-type: none"> <li>10</li> </ul> |
|         | <ul style="list-style-type: none"> <li>Preparation of Feedback System</li> </ul>                              | <ul style="list-style-type: none"> <li>10/11/2019</li> </ul> | <ul style="list-style-type: none"> <li>1 hour</li> </ul> | <ul style="list-style-type: none"> <li>09</li> </ul> |

**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                   | Period (from-to) | Participants |      |
|--|------------------|--------------|------|
| Gender Equality Programme—Class to Class | Throughout Year  | Female       | Male |
| ”  | ”                | 875          | 00   |

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

| Items Facilities    | Yes/No | No. of Beneficiaries |
|---------------------|--------|----------------------|
| Physical facilities | No     | ---nil--             |
| Provision for lift  | No     | ---nil--             |

|  |    |          |
|--|----|----------|
| Ramp/ Rails  | No | ---nil-- |
| Braille Software/facilities                              | No | ---nil-- |
| Rest Rooms   | No | ---nil-- |
| Scribes for examination                                  | No | ---nil-- |
| Special skill development for differently abled students | No | ---nil-- |
| Any other similar facility                               | No | ---nil-- |

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

| Year      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative                     | Issues addressed | Number of participating students and staff |
|-----------|--|--|-------------------------------------|--|------------------|--|
| 2018-2019 | --   | 02   | On particular Day                   | Cleanliness Drive, Girnar Svachhta Abhiyan | Social Awareness | 50   |

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

| Title | Date of Publication | Follow up (maximum 100 words each) |
|-------|---------------------|------------------------------------|
| No    | ---nil--            | ---nil--                           |

7.1.6 Activities conducted for promotion of universal Values and Ethics

| Activity   | Duration (from-----to----- ) | Number of participants |
|--|------------------------------|------------------------|
| <ul style="list-style-type: none"> <li>Celebration of Gandhi Jayanti to promote fraternity, non-violence, values and ethics</li> <li>Celebration of Sardar Patel Jayanti to promote national value, community service</li> </ul> | On particular Day            | 400                    |

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The Tree Plantation Programmes are organized by the NSS and Nature Club of college through out the year.
- The College Campus is declared as ‘Plastic Free’ zone.
- The NSS and Nature Club of college organize programme on identification and preservation of natural resources.
- Cleanliness Drive has been organized for the eco-friendly campus.
- Exhibition of Medicinal Plants from Girnar has been organized in the campus.

### **7.2 Best Practices**

Describe at least two institutional best practices  
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

- Green Campus Initiatives
- Programme on Female Foiticide
- Use of ICT in Teaching and Learning
- Digital Library

### **7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

Our institution is women college. Our main vision is to impart quality education to the women from surrounding remote and rural area. The women hostel is functioning in our campus area. There are more than one thousand girls are residing and getting education. This is the most distinctive aspects of our college. Priority is given to impart quality education to the women. Use of ICT in Teaching and Learning, promotion of research and publication, digital library etc. are the thrust areas of our institution.

## 8. Future Plan of Action for next academic year (500 words)

Following is the Future Plan of Action for next academic year;

- Promotion of research and publication of faculty members. This plan can be initiated in the next academic year.
- Office automation to ensure an updated data management system in the college. It has been planned to include an online archiving of student, faculty and staff database with necessary details.
- Online feedback system is planned to be introduced.
- Complete digitalization of the college library is also planned.
- Organization of Seminar, Workshop and Conferences to promote research for faculty members and students.
- Career Counselling and Placement of the students must be strengthen in the future.
- Extension activities must be increased to impart social services and value education.
- Construction of lift facility in the main building for physically disabled students.
- Construction of rain water harvesting system in the college campus.

Name: Dr. K. S. Chotaliya

Signature of Coordinator, IQAC

Name: Dr. J. A. Sojitra

Signature of Chairperson, IQAC